

Deficiency Progress Report - Update 4

Received March 27, 2010

To complete the evaluation process, Cal/EPA requires the CUPAs to submit Deficiency Progress Reports that explain the CUPA's progress towards correcting the identified deficiencies. Deficiency Progress Reports are due every 90 days after the evaluation date until all deficiencies have been corrected.

CUPA Name: Glendale Fire Department

Evaluation Date: March 18 and 19, 2009

Evaluation Team:

Cal/EPA: Mary Wren-Wilson and John Paine

SWRCB: Sean Farrow

Cal/EMA: Fred Mehr

Deficiencies corrected to date: N/A

Deficiencies corrected with update 1: 1, 3, 6 and 7

Deficiencies in progress: 2, 4 and 5

Deficiencies corrected with update 2: 2 and 5

Deficiencies corrected with update 3: N/A

Deficiency in progress: 4

Deficiencies corrected with update 4: N/A

Deficiency in progress: 4

Deficiency 4: The CUPA is not ensuring that regulated businesses submit certifications at least once every three years, that they have reviewed their Business Plan, and made necessary changes. Nearly half of the facility files reviewed were either missing the plan or contained outdated plans.

CUPA Corrective Action: Recently we updated all of our Inventory Disclosure and Business Plan. Presently they are in process of being duplicated for mass mailing. Each Business will be given 30 days to complete and mail the package back to our office. Attachments 3A, 3B, and 3C are samples of these revised forms.

CalEMA Response (Update 1): Cal EMA is satisfied with the CUPA's efforts in correcting the deficiency. Cal EMA looks forward to following the CUPA's continued efforts to correct this deficiency.

CUPA Corrective Action: The packages are ready for use and mass mailing. Each Business will be given 30 days to complete and mail the package back to our office.

CalEMA Response (Update 2): Cal EMA is satisfied with the CUPA's efforts in correcting the deficiency. Cal EMA looks forward to hearing about the CUPA's success after the mass mailing effort.

CUPA Corrective Action: So far the response has been above average. Out of 500 plus packages that we mailed, we already received 282 disclosure packages back with updates and another 122 "Certification Letters" indicating no updates. These are businesses that updated their disclosure package within the last 3 years and just certifying at this point was acceptable. The remaining approximately 100 businesses will receive reminders by next week.

CalEMA Response (Update 3): Cal EMA is satisfied with the CUPA's efforts in correcting the deficiency. Cal EMA looks forward to hearing about the CUPA's continued success with Update 4.

CUPA Corrective Action: 100 reminder letters were sent. As a result, 39 new packages were received. The remaining 61 businesses were placed on Inspector's priority list to be revisited.

CalEMA Response (Update 4): This deficiency remains in the process of being corrected. Cal EMA looks forward to following the CUPA's progress on updating their disclosure packages. Please continue to provide updates for the total number of HMBP facilities and the number of disclosure packages received on the next progress report.